

2024-2025



Amended Tax Return Cover Sheet – Student

(Covers Fall 2024, Spring 2025 and Summer 2025)

Student's Name (PRINT): _____ Phone: (_____) _____
HCC ID: _____ Date of Birth: ____/____/____ Home Campus: _____
(9-digit number required) (Primary location of attendance)

Your financial aid application has been received indicating that you have amended your tax return with the IRS. HCC must verify the data you reported on your Free Application for Federal Student Aid (FAFSA). Verification of data must be completed prior to HCC awarding or disbursing financial aid funds. Please provide copies of the student's and, if applicable, (contributors) spouse's IRS Tax Transcript(s) for tax year 2022. If there are differences between taxes and the FAFSA reported data, HCC will make the corrections electronically.

Check the appropriate tax information being provided:

 AMENDED TAX RETURN: Students who file an amended return (IRS Form 1040X) must provide the following documents to complete verification:

- A signed copy of the 1040X form that was filed.
- The Original IRS Tax Return Transcript (that will only include information from the original tax return). Available Online at www.IRS.gov and choosing the "Get Transcript for My Tax Records" from the Tools section and clicking on "Get Transcript Online." Print and attach to this form.
- An IRS Account Transcript that reflects the correct tax filing status and adjusted gross income on the 1040X.

If you request a complete Record of Account Transcript, it can be submitted instead of the signed 1040X and original tax return transcript because it combines the tax return and tax account transcript into one complete transcript.

Submit the requested IRS tax transcripts and signed 1040X or a complete Record of Account Transcript by attaching ALL pages to this form. The tax transcript is usually submitted printed on both sides of the paper – be sure to attach both sides.

Certification

By signing below, I/we acknowledge and confirm that the above and attached information is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.

Student Signature: _____ Date: _____